**5055 Santa Teresa Boulevard, Gilroy, CA 95020 www.gavilan.edu (408) 848-4800**

**Dr. Kathleen A. Rose, Superintendent/President**

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

AD HOC EDUCATIONAL SITE COMMITTEE

TO THE BOARD OF TRUSTEES

Thursday, July 21, 2016

5055 Santa Teresa Boulevard, Gilroy, CA 95020

Human Resources Conference Room 101

OPEN SESSION – 6:00 p.m.

MINUTES

1. CALL TO ORDER 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Kent Child

* 1. Roll Call

Trustees: Jonathan Brusco, Kent Child, Lois Locci

Others in attendance: Kathleen Rose, Wade Ellis, Walt Glines, Nancy Bailey

* 1. Comments from the Public

None

1. INFORMATION/DISCUSION
   1. Coyote Valley – Review of Project Status

A quick debrief among members brought forward questions related to planning for the Coyote Valley curriculum and coordination with current courses at other sites and the importance of a fair distribution of career choice opportunities among campus sites.

A tentative 5 year enrollment plan has been developed for Coyote Valley with the focus on public safety training. The goal is for increased FTES to achieve educational center status to be eligible for state funding for facility operations. Gavilan courses beginning spring 2017 will be high impact high, yield courses; transfer level, such as administration of justice. Marketing funds are limited to promote Coyote Valley classes. Conversations are taking place now about a class schedule formula that works best for Morgan Hill. Water management courses are being considered at Coyote Valley. A question arose on the cost of administrative and operational support and the ability to support both Coyote Valley and Morgan Hill sites. The challenge of attracting students from existing community colleges was discussed along with transportation and food services for the site.

Kathleen Rose provided enrollment management information and discussed the need to focus on growth. Scheduling options were discussed.

Discussion took place on financing needed to complete current projects and unexpected facility expenditures such as the beam replacement, pool, and seismic retrofit of the student center building. Parity among the district educational sites concerning project financing was discussed.

* 1. San Benito County – Review of Project Status and Exploration of Options for Possible Next Steps

The needs of San Benito County students were discussed along with the need for community collaboration. Data shows enrollment in Hollister dropping over the past 2 years but increases in the noncredit student enrollment. This may be a result of class scheduling. A question arose as to whether the community could support an educational center with FTES of 1000. A bond measure would be a challenge in the county without concrete steps moving toward the expansion of facilities.

Realistic options for expansion in the short term were discussed along with the need to educate board members on the possible solution of lease-leaseback, value of owned property, leasing out land as revenue source or leverage. The history of the district’s due diligence on 16 different locations was reviewed. Delays due to regulatory agency requirements far exceeded expectations and timelines were discussed as related to potential project development.

The perception of Gavilan College among some San Benito County residents was discussed. Kathleen Rose shared her plans to get to know San Benito County residents, listen to their concerns, answer their questions, and provide them with information on how Gavilan is currently serving the community and their students.

Committee Summary:

* Discussed status of Coyote Valley.
* Discussed the need for exploration of options for facility expansion in San Benito County.
* Discussed various options for utilization of Fairview Corners.
* Need to collaborate with constituencies for better progress.
* The committee requested staff provide information on a lease-leaseback program and the fair market value of Fairview Corners.

III. CLOSING ITEMS

1. Adjournment

The meeting was adjourned by consensus at 7:36 p.m.